GO VIRTUAL

Are you seen as...

- Difficult to reach
- Unable to take care of your clients' needs
- An unstaffed operation

or... are you able to communicate to your client that while you may not be readily available, they ARE important to you and you ARE capable of taking care of their needs?





Our goal at BEC is to partner with local businesses by sharing our center's professional resources of staff, services, systems and space without losing a personal connection to their customers. BEC strives to achieve higher productivity for its partners and enhance existing resources while creating an impression of a permanent future without the expense of ownership. "Ultimately our goal is to help customers reach their goals."



4916 26th Street West, Suite 100 Bradenton, Florida 34207 Phone (941) 752-2000 Fax (941) 753-0036

VIRTUAL PHONES

Can't afford staff?? share ours for a fraction of the

cost.

BEC

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Let us show you how to create the Perception

of a Fortune 500 Company on a disciplined budget.

GO VIRTUAL

Who is answering your phone when you are already on it?



What is the first impression of your company with your current phone system?



What kind of message are you sending?

GO VIRTUAL

GO VIRTUAL

www.BradentonExecutiveCenter.com

VIRTUAL SECRETARY

Perception is everything

How you relate to your clients is often the largest determining factor in whether or not a prospective client chooses to do business with your company over your competition.

BEC provides an impression of a permanent future without the expense of ownership.

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company's name

Answer/Transfer

Secretary/Admin.

Assistant/Manager

Preview our Virtual Secretary

by calling 941-932-8857

Receptionist/

answer calls in your



Where else could you:

- Acquire or rent a full-time staff ۲ or live-answer receptionist for as little as \$100 per month?
- Obtain a digital virtual secretary ۲ customized to your business for as little as **\$50** per month.
- Avoid the expense of additional ۲ staff, phones, or software required.

BEC

BRADENTON Executive Center

PROFESSIONAL PRESENCE				
Let our staff with over sixty years of customer service experience help you.	\$50.00 Virtual Secretary	\$100.00 Live Answer 50 min. (w/per call charge after)	\$150.00 Live Answer 100 min. (w/per call charge after)	Needs
Professional Virtual Secretary	\checkmark	~	\checkmark	ogram siness
Dedicated local phone number				Progr Bush
Company voicemail box		\checkmark	\checkmark	Staff I Your]
Voicemail to email via .Wav file			1	al Sta
Call routing to destination(s) of choice	V	\checkmark	\checkmark	Virtu: nized t
Message delivery		\checkmark		stom
Receptionist to				ne

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A La Carte Services

You can customize your package for an additional fee:

- Monthly reports
- Assignment of your current cell, home, or office number to us
- Published phone number in the White Pages
- International calling
- Live-Answer operator via Press 0 option (for up to 25 minutes per month & a per call charge thereafter)
- Professional after-hours Auto Attendant

Live Answer services provided during office hours. All Bradenton Executive Center digital phone services provided by MSA

Preview our Live-Answer Receptionist

by calling 941-932-8862 M-F 8am – 4pm

VISIT US AT www.BradentonExecutiveCenter.com